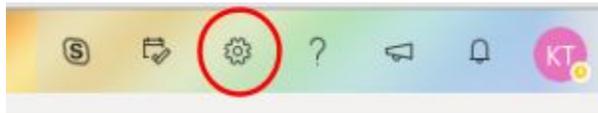
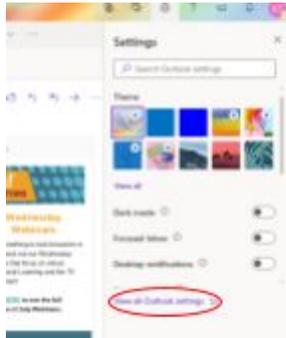
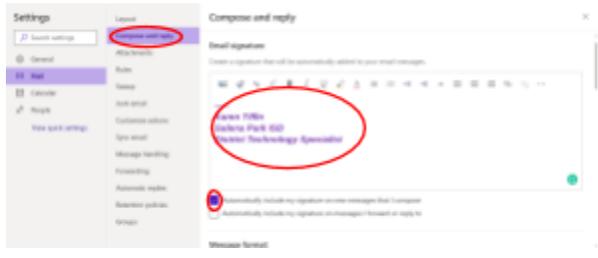


Create an Email Signature

Office 365, Outlook on the web

<p>1. Click on the Settings icon .</p>	
<p>2. Select "View All Outlook Settings" .</p>	
<p>3. Choose "Compose and Reply" 4. Type in the information for your signature. 5. Select the check box to automatically include your signature in new messages.</p>	
<p>6. Click Save to keep your changes.</p>	